

Lead AD	SD Tom Pike
Deputy	SD Richard Protheroe
Chair	Cllr Lin Martin-Haugh
Vice-Chair	Cllr Phil Bibby

**Overview & Scrutiny Committee Work Programme 2022-23
(Including review items, statutory Budget and Policy Framework items, and policy development items)**

Scrutiny Review items 2019/20: (Priority of potential scrutiny review items High/Medium/Low and suitability in 2019/20)	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting & (iv) other details	Comment by lead Assistant Director/Deputy	Other Details	Complete ✓ x
(Medium Priority) One off performance review of Communications including complaints & social media	Strategic Director, Tom Pike, The Leader, Cllr Sharon Taylor.	To be scheduled.	(i) One meeting (ii) Simple scope required (iii) Presentation from officers leading to a Q&A with Scrutiny Members.		To include customer complaints & Social Media	

Monitoring of Previous Recommendations/Actions								
Scrutiny items:	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Number of meetings item can be covered in?	Expectation/ Style of meeting	Scoping details (whether full scope or simple scope required)	Other details	Comment by lead Assistant Director/ Deputy	Complete ✓ ✘
Consider the Committee's Action Tracker		23 June 2022	One meeting	Members comment on the document – which may lead to further monitoring	No scope required			

Any monitoring of previous reviews will be agreed when the Committee considers the action tracker at its meeting on 21 June 2022.

Statutory Budget & Policy Framework Items:	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Number of meetings item can be covered in?	Expectation/Style of meeting	Scoping details (whether full scope or simple scope required)	Other details
(High Priority) The 2022/2023 HRA and	Clare Fletcher AD/Cllr Mrs Joan	December 2022	Yes, covered in one meeting	Presentation by AD with	No scoping required	

Portfolio Holder Advisory Group - Policy Development Items:	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Number of meetings item covered in?	Expectation/ Style of meeting	Scope details	Other details	Complete ✓ ✗
<u>Council Tax Support Scheme and Universal Credit</u>	Clare Fletcher AD/Su Tarran HoS/Cllr Joan Lloyd for CT Support	To be scheduled – This is usually carried out during August	One	Lead by the SD/AD and Chaired by the Executive Portfolio Holder. Opportunity for Executive Portfolio Holder to meet with officers and Scrutiny Members to discuss the content and shape of a Policy document before it is completely finalised in order to shape the final outcome			
<u>Review of the Council's Constitution</u>	Strategic Director Tom Pike, Borough Solicitor & Monitoring Officer John Oakley. The Leader, Cllr Sharon Taylor	To be scheduled when advised by the MO /Leader.	One	Lead by the SD/AD and Chaired by the Executive Portfolio Holder. Opportunity for Executive Portfolio Holder to meet with officers and Scrutiny Members to discuss the content and shape of a Policy document regarding the		There is a working group being drawn together to consider the Council's Constitution so there may be an opportunity for some Scrutiny Members to be involved in this group.	

Portfolio Holder Advisory Group - Policy Development Items:	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Number of meetings item covered in?	Expectation/ Style of meeting	Scope details	Other details	Complete ✓ ✗
				Council's Constitution before it is completely finalised in order to shape the final outcome			